

Dear Parent/Carer,

There is nothing more important than protecting your child's health. An important way you do this is to make sure they receive all of their recommended vaccinations.

Your child is now due the final vaccinations to complete their childhood immunisation course. They are due to have two injections, one in each upper arm. The first is their **diphtheria, tetanus and polio** booster dose and the second is a vaccine to protect them against **meningitis strains ACWY**. These vaccines will protect your child against these diseases into adulthood. It is especially important that your child receive their Meningitis ACWY vaccine, as there was previously a significant increase in the number of Meningitis W cases in the UK.

It is also important that your child has received two doses of the MMR vaccine to protect them against measles, mumps and rubella. Measles is a highly infectious disease that spreads easily in a community unless there are high vaccination levels. If your child contracts measles, they are at risk of serious complications including deafness, pneumonia and swelling of the brain. The rubella part protects women's unborn babies against congenital rubella syndrome and the mumps component is important as mumps can affect both boys and girls fertility if they contract it after puberty. If your son or daughter has not received, two doses of MMR please confirm this on their consent form and we will contact you directly to ensure they can have this vaccine on another occasion.

More information about these diseases and the vaccinations to protect your child are available here:

**Diphtheria, Tetanus and Polio:**

[Information- website](#)

**Meningitis ACWY:**

[Animation](#)

[Information leaflet](#)

**Measles, mumps and Rubella**

[Information leaflet](#)

**Please complete your child's consent form [here](#).**

**Your school code is: 110575**

If you have any questions or would like to discuss the vaccines with a nurse, please do not hesitate to contact your local immunisation team on **0300 7900594**

Yours faithfully

The Immunisation Team

The Immunisation Team

#### **Additional Information:**

#### **The most common side effects:**

Swelling  
Redness-pain at the site of injection  
Mild fever, nausea and headache.

*These side effects should pass quickly and can be treated with paracetamol/ibuprofen if you feel your child needs it.*

#### **What is parental responsibility?**

To enable the consent to be valid, one of the following criteria for parental responsibility is required:

- **Mothers:** automatic
- **Father:** if married to mother either when baby is born or marries subsequently
- **Unmarried father:** if name appears on birth certificate (since 01.12.03) or legally acquired
- **Others:** if parental responsibility is legally acquired
- **Parental Responsibility Agreement:** signed, properly witnessed and sent for registration to Principle Registry or the Family Division (High Court)
- **Residence Order:** granted by the Court

#### **What happens if my child misses the vaccine in school?**

We will contact you directly about catch up arrangements. We offer community based catch up opportunities.

#### **What is anaphylaxis?**

A confirmed anaphylactic reaction is a sudden, severe, potentially fatal allergic reaction. It is evidenced by sudden collapse, shock (paleness, cold hands/feet, and a change in consciousness) and sudden and severe difficulty in breathing. Less severe features such as hives, vomiting, mild wheeze, swelling of the eyes, lips, tongue (without breathing difficulty) etc., are acute allergic reactions but not anaphylaxis.

#### **Immunisation Service Privacy Notice - May 2018**

#### **Who is collecting the data?**

Essex Partnership University Trust Immunisation Service is collecting information about your child to ensure that we have up to date health information about their health at the time that you are consenting for them to receive an immunisation. Their demographic information is used to ensure that we identify their electronic health record accurately.

#### **What data is being collected?**

We ask for basic demographic data to allow us to identify them and their health record. The information about their health is utilised by the nurses to ensure that they can confirm that the immunisation is suitable for them.

#### **What is the legal basis for processing the data?**

Section 9(2)(h) allows for the processing of your child's data for the provision of direct healthcare and the management of healthcare systems.

#### **Will the data be shared with any third parties?**

Your child's data will be shared with their general practice (GP) and with the child health information system (CHIS) which holds immunisation and screening information for all children in the UK.

#### **How will the information be used?**

We collect data on consent forms to allow us to identify a person's health record if you have consented to their immunisation and to allow the nurses to make decisions about their care based on the most up to date information about their current health.

#### **How long will the data be stored for?**

The information will be stored on their electronic health record after their vaccination; this information will then be available throughout their lifetime. Their paper records will be destroyed once they have been scanned onto their record.

#### **What rights does the data subject have?**

Data subjects have the right to request a copy of any data we request or record about them.

#### **How can you contact us with queries or concerns about this privacy notice?**

If you have any queries or concerns regarding the information that we hold about your child or have a question regarding this privacy notice, please contact our Data Protection Officer: [Epunft.dpo@nhs.net](mailto:Epunft.dpo@nhs.net) Tel: **01268 407724**